

## Annex 1: Special Needs Assistant Job Specification



This post will entail working with children between the ages of 2 and 19 who will potentially require any or all of the following;

- Personal Care, i.e.;
  - Toileting \*
  - Feeding \*
  
- Administration of medication and or medical interventions, i.e.;
  - Gastrostomy feeds \*
  - Suctioning \*
  - Trachostomy \*
  - Administering oral medication, (always with supervision by another trained adult)

All these would be after specific training by medically trained staff and carried out under their supervision until such time as their competencies are signed off and the staff member themselves is confident to carry them out. \*

- Administration of Therapies, i.e.;
  - Carrying out therapy programmes provided by the relevant therapist including Hydrotherapy programmes. \*
  
- Management of Challenging Behaviour, i.e.;
  - Use of registered and County approved physical interventions. \*
  
- Moving and Handling of pupils / students, i.e.;
  - Positioning \*
  - Toileting \*
  - Therapy input \*
  
- Delivery of the wider curriculum, i.e.;
  - Engaging children in play activities at break times \*
  - Taking children including those who may be wheel chair users off site to access community based activities. \*
  - Supporting children to participate in all curriculum areas, including, Performance Arts, Sports and PE activities. \*

This post will therefore require a level of mobility and fitness commensurate with the staff member's ability to undertake any or all of the above.

*\* Following policies and protocols and appropriate training.*